

Proposed Amendments to the DNNSB Bylaws

March, 2022

Proposed changes to the bylaws are indicated as follows.

Additions = **bold underline**

Deletions = ~~strikethrough~~

Rationale: We propose adding three officers (Chair-Elect, Program Officer-Elect, and Secretary-Elect) to the Executive Committee for DNNSB. This would facilitate new officers learning the ropes before assuming Chair, Program Officer, or Secretary positions, and thus make for smoother transitions on the Executive Committee.

Article III. Administrative Organization

Section 1. Officers. The officers of the Division shall be a Chair, **Chair-Elect**, Secretary, **Secretary-Elect**, and Program Officer, **and Program Officer-Elect**. The Officers plus the DNNSB representative on the SICB Student/Postdoctoral Affairs Committee shall comprise a Divisional Executive Committee. The Chair shall be elected for a term of three years and shall not be eligible for re-election. The Program Officer **and Secretary** shall be elected for a term of three years and shall be eligible for re-election. ~~The Secretary shall be elected for a term of three years and shall be eligible for re-election.~~ **Elections for each of these offices shall occur individually. Once the Chair, Secretary, and Program Officer are elected, they will assume the Chair-Elect, Secretary-Elect, and Program Officer-Elect positions, respectively, for a term of one year, after which they assume the corresponding Officer position (i.e., Chair, Secretary, or Program Officer, respectively).** ~~Elections for each of these offices shall occur individually.~~

In the circumstance that an elected officer is unable to complete their term of office, the following provisions are made: If the office of Secretary or Program Officer is vacated early, the Chair, in consultation with the Divisional Executive Committee, shall appoint someone to serve until elections can be held to fill the position. If the office of Chair is vacant, the Divisional Executive Committee will appoint someone to serve as the interim Chair until an election can be held. **If the office of Chair-Elect, Secretary-Elect, or Program Officer-Elect is vacated early, the office will remain unfilled until an election can be held.**

Section 2. Elections. Election of officers shall be held by either appropriately secure electronic ballots or paper ballots. The names of candidates for offices shall be published in advance of the electronic ballot, and a brief biography of each candidate shall be made available on the ballot. The term of office of all elected officers and appointed representative shall begin at the end of the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to begin, and shall end

at the adjournment of the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to expire.

Section 3. Nominations for Chair Officer Positions. Nominations for the Officer positions of Chair will be solicited by a Nominating Committee appointed by the Chair in consultation with the Division Executive Committee. At least two candidates for the position should be named. Candidates for Chair Officer positions must be members in good standing of SICB.

~~Section 4. Nominations for Secretary and Program Officer.~~ Nominations for the offices of Secretary and Program Officer shall be solicited by a Nominating Committee appointed by the Chair in consultation with the Division Executive Committee. At least two candidates for each office should be named and all candidates must be members in good standing of SICB.

Section 54. Nominations by Petition. Candidates for elected offices may be nominated by petition. Candidates nominated by petition must be members in good standing of SICB. A petition for additional nominations for any office may be made in writing to the Secretary by 10 members of the Division at least two weeks before an election.

Section 65. Executive Committee. The management of the Division shall be vested in the Divisional Executive Committee consisting of the elected officers of the Division and the DNNSB representative on the SICB Student/Postdoctoral Affairs Committee.

Section 76. Newsletter. The members of the Divisional Executive Committee shall prepare materials regularly for the *SICB Newsletter*.

Section 87. Committees. Special committees may be authorized by the Executive Committee and shall be appointed by the Chair for one year. The Executive Committee should review the need for such committees as appropriate.

Section 98. Finances. The necessary expenses of the Division shall be disbursed from the treasury of the SICB, but in no year shall the total expenses of the Division exceed the amount specified by SICB. The Division budget shall be prepared and submitted by the Chair in consultation with the DNNSB Program Officer and the Executive Officer of the SICB.

Article IV. Duties of the Officers

Section 1. Chair. The Chair shall preside at the business meeting of the Division, shall be responsible for the program and meetings of the Division, and shall promote in every practical way the interests of the Division. The Chair shall represent the Division on the Executive Committee of SICB.

Section 2. Chair-Elect. The Chair-Elect shall assume the duties of the Chair after the Chair's three-year term has been completed, as well as when the Chair is

unable to act. The Chair-Elect shall assist the Chair with the duties described in Article IV, Section 1.

Section 23. Secretary. The Secretary shall keep the records of the Division, request and prepare materials for SICB Newsletters, and shall perform such other duties as may be necessary and/or assigned. The Secretary shall assume the duties of the Chair whenever that person **and the Chair-Elect are** absent or unable to act.

Section 4. Secretary-Elect. The Secretary-Elect shall assume the duties of the Secretary after the Secretary's three-year term has been completed, as well as when the Secretary is unable to act. The Secretary-Elect shall assist the Secretary with the duties described in Article IV, Section 3.

Section 35. Program Officer. The Program Officer shall solicit and arrange programs for meetings of the Division and shall coordinate special programs with the Program Officer of SICB. The Program Officer shall substitute for the Chair in the event that both the Chair, **Chair-Elect** and Secretary are unable to act.

Section 6. Program Officer-Elect. The Program Officer-Elect shall assume the duties of the Program Officer after the Program Officer's three-year term has been completed, as well as when the Program Officer is unable to act. The Program Officer-Elect shall assist the Program Officer with the duties described in Article IV, Section 5.

Section 37. Student/Postdoctoral Affairs Committee Representative. The Chair, acting in consultation with the Divisional Executive Committee, shall suggest **apotehtial** representatives to serve on the society-wide Student/Postdoctoral Affairs Committee (SPDAC). Appointment shall be made by the SICB President for a term of up to three years and shall be renewable. The Student/Postdoctoral Affairs Committee representative must be a member in good standing of SICB. The Student/Postdoctoral Affairs Committee representative will serve on the Divisional Executive Committee as a non-voting member.