



The Society for
Integrative &
Comparative
Biology

DIVISION OF ECOIMMUNOLOGY AND DISEASE ECOLOGY BYLAWS

Adopted June 2014

Article I. Organization

The name of this division shall be the Division of Ecoimmunology and Disease Ecology (DEDE) of the Society for Integrative and Comparative Biology. It shall be governed in accordance with the Constitution and Bylaws of the Society.

Article II. Membership

Membership in the Division is open to all classes of members of the SICB. It is acquired by registration with the SICB business office.

Article III. Purpose

The purpose of the Division shall be to facilitate communication, research, and data sharing among eco-immunologists and disease ecologists. The division will also promote mentoring and training of students and early career investigators in excellence of research and the fundamentals of societal business.

Article IV. Officers

Officers of the Division shall be a Chair, a Chair-Elect, Program Officer, Program Officer-Elect, Secretary, and Secretary-Elect. Elections of officers shall be held by either paper or appropriately secure electronic ballots. A brief biography of each candidate shall be made available on the ballot. Unless otherwise stated, the term of office of all elected officers and appointed representatives shall begin at the end of the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to begin and will end at the adjournment of the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to expire. The Officers shall constitute an Executive Committee of the Division and are responsible for divisional affairs.

Section 1. Elections. Nominations for all offices shall be prepared by a Nominating Committee appointed by the Chair in consultation with the Divisional Executive Committee. At least two candidates for each office should be named and all candidates must be members in good standing of the Society for Integrative and Comparative Biology. Election of officers shall be held by either appropriately secure electronic ballots or paper ballots. The names of candidates for offices shall be published in advance of a mail ballot, and a brief biography of each candidate shall be made available on the ballot.

Section 2. Vacancies in Office. In the case when a divisional office is unexpectedly vacated, the following provisions are made: The Chair, in consultation with the Divisional Executive Committee, will appoint someone to serve until elections can be held to fill the position. If the office of Divisional Chair is vacant, the Divisional Executive Committee, in consultation with the SICB President, will appoint someone to be the interim Chair until an election is held.

Article V. Chair

The Chair shall preside at business meetings of the Division, and shall represent the Division on the Executive Committee of the Society. Each year the Chair shall appoint any committees or representatives to committees as may be desirable to promote affairs of the Division in the Society. The Chair shall serve a term of two years and shall not be eligible for reelection within two years.

Article VI. Chair-Elect

The Chair-Elect shall assume the duties of the Chair whenever the Chair is unable to act. The Chair-Elect shall serve immediately upon election and automatically be advanced to the Chair when the term of the Chair-Elect's predecessor ends. The Chair Elect will serve a maximum of

term of two years before assuming the role of Chair. The Chair-Elect shall serve as a member of the Nominating Committee.

Article VII. Program Officer

The Program Officer shall arrange programs for meetings of the Division, which shall include coordination of joint or special programs and meetings with the Program Committee of the Society and with the officers or secretaries of other divisions or societies when desirable. The Program Officer will serve for a term of two year. The Program Officer shall be eligible for re-election for only one additional term.

Article VIII. Program Officer-Elect

The Program Officer Elect shall assist the Program Officer when requested. The Program Officer-Elect shall serve a term of one year and automatically be advanced to Program Officer.

Article IX. Secretary

The Secretary shall keep divisional records, coordinate the production of the Divisional newsletters, and conduct business affairs in consultation with the Executive Director of the Society. The Secretary will serve a term of two years. The Secretary shall be eligible for re-election for only one additional term.

Article X. Student/Postdoctoral Affairs Committee Representative

The Chair, acting in consultation with the Divisional Executive Committee, shall suggest a representative to serve on the society-wide Student/Postdoctoral Affairs Committee (SPDAC). Appointment shall be made by the SICB President for a term of up to three years and shall be renewable. The Student/Postdoctoral Affairs Committee representative must be a member in good standing of SICB. The Student/Postdoctoral Affairs Committee representative will serve on the Divisional Executive Committee as a non-voting member.

Article XI. Finances

Expenses of the Division shall be paid from the treasury of the SICB within limits of the amount allotted for this purpose in the annual budget of the Society, and from grants received for special projects. Grant applications to national foundations are to be prepared in consultation with the president of the SICB.

Article XII. Meetings

A business meeting of the Division shall be held annually, normally concurrent with meetings of the Society. Notice of this and other meetings shall be sent at least sixty (60) days in advance to all members of the Division.

Article XIII. Awards

The DEDE Chair will appoint a DEDE member to Chair an Awards Committee, and in consultation with that member, will select two other divisional members to serve on the Award Committee. The Awards Committee shall be responsible for organizing a committee of judges to review the student presentations awards, and review and select candidates for the Robert Lochmiller Award.

Section 1. Best Student Presentation Awards.

Two awards will be given in the Best Student Presentation competition at the SICB Annual Meeting: one for the best oral presentation and one for the best poster presentation. In addition to a certificate, the winners will receive a cash prize and a journal subscription. Students must be members of SICB to enter the competition. Students who have not yet been awarded a Ph.D. are eligible for these awards, as are new Ph.D.'s who have received the degree no more than 12 months prior to the meeting and are presenting a paper on their graduate research. The work must be original and must have been carried out principally by the student presenting the paper or the poster. In order to be considered for either competition (oral or poster), the Best Student Presentation Program box MUST be checked on the SICB abstract submission form.

Best Student Oral Presentation Award

DEDE will group all the students competing for the Best Student Oral Presentation Award in a single oral session. By the time the SICB Program Committee convenes to assemble the meeting schedule, DEDE Division Officers must select up to eight students for the oral competition.

Each student in the competition will give a 15-minute talk, including 3 minutes for questions. The judging panel will attend all presentations and decide on a winner during the meeting.

Applicants not selected for the final oral competition will be contacted by the divisional Program Officer and given the option of giving an oral presentation during a regular session or presenting a poster and entering the Best Student Poster Presentation Competition.

Students entering the DEDE Best Student Oral Presentation Competition must submit a 1-page DEDE Competition Abstract (formatted as a pdf file) during the regular abstract submission process. This 1-page Competition Abstract is in addition to the normal abstract required to be submitted to SICB. To be considered for the Best Student Oral Presentation Award, students **MUST** submit both their presentation abstract (by standard registration practices on the SICB website) and their extended DEDE Competition Abstract by the posted society-wide deadline for abstracts. No late submissions will be accepted.

Guidelines for compiling the 1-page Competition Abstract:

- Submit a title and your name and affiliation.
- Use 12-point font with 1-inch margins.
- One small figure may be embedded in the Competition Abstract.
- The Competition Abstract must be saved as a pdf file and uploaded through the general abstract submission form.

Best Student Poster Presentation Award

To be considered for the DEDE Best Student Poster Presentation Award, students must submit their standard presentation abstract on the SICB website by the posted society-wide deadline for abstracts. No late submissions will be accepted.

Section 2. Robert Lochmiller Award.

An annual prize may be awarded to a young investigator for distinguished contributions to the fields of ecological immunology and disease ecology. The formal title for this award is “The Robert Lochmiller Young Investigator Award.” Eligible candidates are those who are members of the SICB and who have completed their doctorate within the past ten years. Candidates may apply directly or be nominated, but both types of candidates will be evaluated equivalently. Candidates shall submit to the Chair of the Awards Committee a short description of their work, two reprints of their strongest work, and a curriculum vitae; candidates should also have three letters of recommendation forwarded to the Awards Committee Chair. Nominators must arrange for these same materials (except that only two additional letters of recommendation are required) to be submitted to the Awards Committee. The Committee may recommend for approval one candidate to the Chair of the Division. The

Chair of the Division may authorize reimbursement of appropriate expenses incurred by the winner in attending the meeting. The Chair of the Division may also authorize a cash prize. The awardee will be presented with a certificate signed by all current Divisional officers.

Article XV. Annual Report

The Divisional Chair shall report in writing to the Secretary of the Society for Integrative and Comparative Biology in advance of the annual meeting of the Society. Its official notices and voted actions shall be included in the records of the Society.

Article XVI. Amendments

These Bylaws may be changed or amended at any annual meeting by two-thirds vote of those present or by at least two-thirds of the members responding to a mail or electronic ballot, provided that notice has been given to all members sixty (60) days in advance. In either case, it is the responsibility of the Executive Committee of the Division to assure that opportunities for discussion, either verbal or written, occur before a ballot is taken.
