



The Society for
Integrative &
Comparative
Biology

DIVISION OF COMPARATIVE BIOMECHANICS BYLAWS

Amended January 2019

Article I. Purpose

The purpose of this Division shall be to encourage and to advance research and teaching of comparative biomechanics, and to facilitate communication and free exchange of ideas among scientists within biology and among other disciplines of science.

Article II. Name

The official name of this Division shall be “The Division of Comparative Biomechanics of the Society for Integrative and Comparative Biology.”

Article III. Organization

The Division of Comparative Biomechanics, being one of the various divisions of the Society for Integrative and Comparative Biology, shall be governed by the Constitution and Bylaws of that Society.

Article IV. Membership

Any member of the Society for Integrative and Comparative Biology may, without payment of additional dues, become a member of this Division by registration with the SICB business office.

Article V. Officers

Officers of the Division shall be a Chair, a Chair-Elect, a Past Chair, a Program Officer and a Secretary; these officers shall comprise the Divisional Executive Committee. They shall be elected by a plurality vote of the members conducted by a ballot prior to the annual meeting by a procedure consonant with the Bylaws of the Society for Integrative and Comparative Biology. At least two candidates should be placed on the ballot. In the event that the election results in a tie, the outcome will be determined by a majority vote of the elected officers of the Divisional Executive Committee. If the votes cast by the Executive Committee result in a tie, the deciding vote will be determined by the divisional Chair. A brief biography of each candidate shall be made available on the ballot. The term of office of all elected officers and appointed representative shall begin at the end of the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to begin and will end at the adjournment of the second SICB Executive Committee meeting at the Annual Meeting in the year the term is to expire. In the case when a divisional office is unexpectedly vacated, the following provisions are made: If the office of Secretary or Program Officer is vacated early, the Chair, in consultation with the Divisional Executive Committee, will appoint someone to serve until elections can be held to fill the position. If the office of Divisional Chair is vacant, the Divisional Executive Committee, in consultation with the SICB President, will appoint someone to be the interim Chair until an election is held.

Article VI. Chair

The Chair shall promote the interests of the Division, preside at the business meetings of the Division, represent the Division on the Executive Committee of the Society, appoint the Nominating Committee at the annual meeting preceding advancement to office of the new officers and, in accordance with Article XI, appoint other committees as may be desirable. The Chair shall serve for two years without eligibility for re-election.

Article VII. Chair-Elect

The Chair-Elect shall assist the Chair and act for the Chair when the latter is absent. The Chair-Elect shall serve for a period of two years and then be automatically advanced to the Chair. The term of the Chair-Elect will be synchronous with the Chair. If called upon, the

Chair-Elect shall assist the Program Officer with the organization of symposia. He/She shall sign all proposals to federal granting agencies on behalf of the Division.

Article VIII. Past Chair

Upon expiration of the term of office, the Chair shall automatically become the Past Chair. The Past Chair shall serve on the Divisional Executive Committee. The Past Chair shall serve for two years.

Article IX. Program Officer

The Program Officer shall arrange for the programs of the Division. This person shall serve two years, asynchronous with the Chair-Elect, without eligibility for re-election.

Article X. Secretary

The Secretary shall be editor of the Newsletter of the Division, shall be the recording secretary of the Division, and shall perform such other duties assigned by the Chair. This officer shall serve a term of two years, synchronous with the Program Officer, and shall be eligible for re-election.

Article XI. Executive Committee

The elected officers of the Division and the immediate Past-Chair shall comprise the Executive Committee of the Division. Members of the Executive Committee shall confer informally on all matters of policy and shall conduct the affairs of the Division.

Article XII. Committees

Each year the Chair shall appoint a Nominating Committee of three members. The Chair may appoint such other ad hoc committees as are desirable. Standing Committees may be established or discontinued by the concurrence of, and in such manner as may be determined by, the Executive Committee.

Article XIII. Finances

The expenses of the Division shall be paid from the treasury of the Society and in any year may not exceed the sum allotted to the Division. The Chair shall authorize all disbursements and coordinate financial procedures with the SICB Business Manager.

Article XIV. Meetings

A business meeting of the Division shall be held at least once a year. A business meeting shall be held in conjunction with any general meeting of the Division if called either by the Chair or by 15 members of the Division. The place and time of general meetings shall be determined by the Executive Committee in accordance with policy ratified at a business meeting. Notice of meetings shall be sent to all members at least 60 days in advance.

Article XV. Amendments

These Bylaws may be amended at any annual meeting of the Division by a two-thirds vote of the members of the Division voting, provided that notice has been given to all members 60 days in advance, or by a vote at other times of year. In such a case, the proposed amendments to the Bylaws shall be posted by the Society Secretary on the Web Page at least one month prior to voting. Ballots will be made available to the membership and one month will be allowed for voting. The ballot closing date shall be stated on the ballot.
