



The Society for  
Integrative &  
Comparative  
Biology

# SICB CONSTITUTION

*Updated 9/26/2021*

## **Article I: Name and Object**

Section 1. The name of this organization is the Society for Integrative and Comparative Biology (SICB).

Section 2. The Society promotes the discovery and dissemination of new knowledge and concepts in integrative and comparative biology, and it adopts and supports policies advancing innovative studies of organisms.

Section 3. These objectives shall be advanced by the holding of regular meetings; by publication of the journals, *Integrative and Comparative Biology* and *Integrative Organismal Biology*; and by assisting in the organization and financing of such activities as divisional meetings, symposia, and international congresses. The Society shall promote its stated objectives either directly or through the support of such agencies as the National Research Council and the American Institute of Biological Sciences.

## **Article II: Membership**

Section 1. The Society shall consist of full members, student members, postdoctoral members, emeritus members, honorary members, life members and family members.

Section 2. Full Members: Any individual who has scientific training and is professionally engaged in the study or promotion of biology as a scientific discipline shall be eligible for Full Membership. Full Members shall receive announcements of meetings and all Society publications. Full Members may vote and hold office.

Section 3. Graduate Student Members: Any student enrolled in a graduate program in the natural sciences or related fields shall be eligible for Graduate Student Membership. Graduate Student Members shall receive announcements of meetings and all Society publications. Graduate Student Members may vote but may not hold office.

Section 4. Undergraduate and High School (UHS) Student Members: Any undergraduate or high school student who has demonstrated a strong interest in and understanding of science shall be eligible for this membership. UHS Student Members shall receive announcements of meetings and all Society publications. UHS Student Members may vote but may not hold office.

Section 5. Emeritus Members: Any individual SICB member who has belonged to the Society for at least 10 years and has reached the age of 65, or who has belonged to the Society for at least 25 years and has been granted retirement shall, after written application to the Secretary, be designated as an Emeritus Member. Emeritus Members shall receive announcements of meetings and all Society publications. They may vote and hold office.

Section 6. Postdoctoral Members: Any individual who has earned a doctoral degree and is professionally engaged in the study or promotion of biology as a scientific discipline and is a postdoctoral fellow or associate shall be eligible for Postdoctoral Membership. Postdoctoral Members shall receive announcements of meetings and all Society publications. Postdoctoral Members may vote and hold office.

Section 7. Family Members: SICB offers three types of family memberships: Full Family Membership, Postdoctoral Family Membership, and Graduate Student Family Membership. Family memberships allow two persons in one household to be members. Both members are eligible to vote and both shall receive announcements of meetings and all Society publications. If a SICB member with a Family membership would qualify for a Full or Postdoctoral membership, they are eligible to hold office.

Section 8. Life Members: Individuals qualified for Full Membership may elect to become Life Members upon payment of the appropriate dues as set by the Executive Committee. Such members would receive all the rights, privileges and benefits of traditional Full Membership, for life.

Section 9. Honorary Members: Honorary Members are individuals distinguished for their research and/or for their contributions to the Society for Integrative and Comparative Biology. Honorary Members are exempt from yearly dues, and receive announcements of meetings and all Society publications. Potential Honorary Members may be nominated by divisions, the executive officers, and/or the Membership Committee. The Membership Committee shall review the credentials of nominees and make recommendations for approval/denial to the

Executive Committee. The Executive Committee will vote on the recommendations. The President will notify a new Honorary Member of their election. Honorary Members may neither vote nor hold office.

## **Article III: Administrative Organization**

Section 1. Officers: The executive officers of the Society shall be a President, Past President, President-Elect, Secretary, Secretary-Elect, Program Officer, Program Officer-Elect, Treasurer and Treasurer-Elect. The President-Elect shall be elected to a two-year term, and shall successively and automatically become President for two years, and then successively and automatically become Past President for two years. The Secretary-Elect, Program Officer-Elect, and Treasurer-Elect shall be elected to two-year terms, and shall automatically succeed to Secretary, Program Officer, or Treasurer, respectively, for subsequent two year terms.

Section 2. Executive Committee: The management of the Society shall be vested in an Executive Committee consisting of the executive officers, three Members-at-Large from the Society general membership, the Chairs of the Divisions of the Society, the Editor of *Integrative and Comparative Biology*, the Editor of *Integrative Organismal Biology*, the Communications Editor, and the Chairs of the following Standing Committees: Graduate Student/Postdoctoral Affairs Committee, Educational Council, Broadening Participation Committee, Development Committee, Membership Committee, Public Affairs Committee, and Student Support Committee. Of the three Members-at-Large, one shall be elected each year for a term of three years. The Executive Director of the Society shall serve as an *ex officio* member of the Executive Committee, and may not vote.

Section 3. Term of Officers and Appointees: The term of office of all elected officers and appointed representatives shall begin at the end of the second Executive Committee meeting at the Annual Meeting in the year the term is to begin and will end at the adjournment of the second Executive Committee meeting at the Annual Meeting in the year the term is to expire.

Section 4. Elections: Elections of Society-wide Officers, Members-At-Large of the Executive Committee, and Divisional Officers shall be held by appropriately secure electronic ballots. The Secretary shall make certain that ballots are made available to the entire membership of the Society and allow one month for their completion, the due date being stated on the ballot. The Secretary shall be responsible for overseeing the counting and recording of the votes and shall notify the candidates and the Executive Committee of the results of the election. The results of the election will be published in the Fall Newsletter of the Society prior to the Annual Meeting. In the event that the vote for any Society-wide candidate should result in a tie, the three Members-at-Large of the Executive Committee shall vote to resolve the tie.

Section 5. Employment of Management Firm: The Society may engage the services of a professional management company. The President, with the approval of the Executive Committee, has the authority to decide how the executive functions of the Society are to be managed.

Section 6. Powers: The Corporation (aka the Society for Integrative and Comparative Biology) shall have all such powers as are provided by law, its Articles of Incorporation, and this Constitution, including without limitation the power to hire and discharge employees and consultants, to acquire, to own, and to dispose of property, including contributions made to it, and the power to do any and all lawful acts necessary or desirable for carrying out the Corporation's purposes. The Corporation is not organized for profit and no part of its assets or income shall inure to the benefit of any private individual, partnership or corporation. The Corporation shall not engage in any activities that are inconsistent with its qualifications as a tax exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended (or the corresponding provisions of any future United States Internal Revenue law). All powers and activities of this Corporation shall be exercised and managed directly by the Executive Committee of the Corporation.

Section 7. Indemnification: The Corporation shall indemnify, to the full extent permitted by the laws of the District of Columbia, any Executive Committee member, officer, employee, or agent of the Corporation against expenses actually and necessarily incurred in connection with the defense of any action, suit or proceeding in which such individual is made a party by reason of being or having been such Executive Committee member, officer, employee, or agent, except that the Corporation shall not indemnify such individuals for willful misconduct. Such indemnification shall not be deemed exclusive of any other rights to which such Executive Committee member, officer, employee, or agent may be entitled under any agreement, vote of the Executive Committee, or otherwise.

## **Article IV: Meetings of the Society**

Section 1. The time and place of the meetings of the Society shall be determined by the Executive Committee. The Annual Meeting of the Society shall include the Annual Business Meeting. Notices of the Annual Meeting will be available on the SICB website and the date and time of the Annual Business Meeting will be included in the program of the Annual Meeting.

## **Article V: Quorum**

Section 1. Fifty members shall constitute a quorum of the Society, and twelve a quorum of the Executive Committee.

## **Article VI: Divisions of the Society**

Section 1. A Division of the Society may be organized in any specialized area of integrative and comparative biology by no fewer than twenty-five members of the Society, upon written request to, and approval by, the Executive Committee. Such Divisions shall have the right to elect their own Chairpersons and other officers.

Section 2. A Division of the Society shall be entitled to formulate its own bylaws but such bylaws shall not conflict with the Constitution and Bylaws of the Society.

Section 3. In the absence of divisional bylaws that provide for the resolution of tied elections, tied elections of divisional officers shall be resolved by majority vote of the officers of the division, who are specified in each division's bylaws. In the event of a tie vote by the officers of the division, the division chair shall cast the deciding vote. All Divisions shall establish guidelines for filling offices should the office be vacated unexpectedly.

## **Article VII: Amendments of the Constitution**

Section 1. Proposed amendments of the Constitution may be originated by the Executive Committee or by the members of the Society. Proposals from members shall be submitted to the Executive Committee in writing and shall bear the signatures of at least twenty-five members.

Section 2. The Constitution may be amended by a two-thirds vote of the members voting by ballot, provided a quorum of the Society membership votes (see Article V). Proposed amendments to the Constitution shall be posted by the Society Secretary on the website at least one month prior to voting. Ballots will be made available to the membership and one month will be allowed for voting. The ballot closing date shall be stated on the ballot.

Section 3. Votes will be collected and tabulated and the Secretary will notify the Executive Committee of the results. The Secretary will also post the results on the Society's website and in the appropriate Newsletter.

Section 4. Amendments shall become effective following their adoption as stated in Article VII Sections 1-3.

Section 5. Articles of Incorporation: The Articles of the Constitution and Bylaws of this Society may be amended except that no such action shall be taken that would adversely affect the qualification of the Corporation under Section 501(c)(3) of the Internal Revenue Code of 1954,

as amended (or the corresponding provisions of any future United States Internal Revenue law).

## **Article VIII: The SICB Journals and Other Society Communications**

Section 1. Integrative and Comparative Biology: The Executive Committee shall appoint the Editor of *Integrative and Comparative Biology* after consultation with the Editorial Board of the journal. The Editor of *Integrative and Comparative Biology* shall serve for a term of five years, with reappointment for up to two additional terms permissible, and shall serve as Chairperson of the Editorial Board. Remuneration of the Editor and the Managing Editor(s), and payment for standard and appropriate journal operating expenses, shall be determined by the Finance Committee and shall be included as items in the annual budget of the Society.

Section 2. Integrative Organismal Biology: The Executive Committee shall appoint the Editor of *Integrative and Comparative Biology* after consultation with the Editorial Board of the journal. The Editor of *Integrative and Comparative Biology* shall serve for a term of five years, with reappointment for up to two additional terms permissible, and shall serve as Chairperson of the Editorial Board. Remuneration of the Editor and the Managing Editor(s), and payment for standard and appropriate journal operating expenses, shall be determined by the Finance Committee and shall be included as items in the annual budget of the Society.

Section 3. Communications Editor: The Executive Committee shall appoint the Communications Editor for a term of three years, with the possibility of reappointment for up to two additional terms. The Communications Editor shall oversee Society communications, including updating the website, sending regular email updates to the membership, and participating in the Society's social media activities. Remuneration of the Communications Editor shall be determined by the Finance Committee and shall be included as an item in the annual budget of the Society.

## **Article IX: Termination**

Section 1. Duration: The Society shall continue as a corporation until a proposal for dissolution shall be passed by the Executive Committee. For purposes of notice and voting requirements, any such proposal shall be treated as an amendment to the Articles of Incorporation and shall comply with the provisions of Article VII.

Section 2. Dissolution: Upon the dissolution of the Corporation, the Executive Committee shall, after making provisions for the payment of all liabilities of the Corporation, dispose of all of the

assets of the Corporation exclusively for purposes related to the Object of the Society as defined in Article I of the Constitution to such organization or organizations organized and operated exclusively for educational or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended (or the corresponding provisions of any future United States Internal Revenue law), as the Executive Committee shall determine.

# SICB BYLAWS

## Article I: Dues

Section 1. The annual dues and dues for special categories of membership shall be determined by the Executive Committee.

Section 2. Life membership is available to members who pay annual dues in an amount to be determined by the Executive Committee.

## Article II: President

Section 1. The President shall preside at all general scientific sessions and at the business meetings and shall assume overall concern for the affairs of the Society.

Section 2. The President, or President-Elect, if instructed by the President, shall appoint the members of standing committees of the Society and of such temporary committees as may be desirable.

Section 3. The President, together with the Executive Committee, shall define the duties and areas of responsibility of standing and temporary committees where these are not specifically designated by the Constitution and Bylaws.

Section 4. Whenever the officers of a number of related societies shall confer on matters of mutual interest to these organizations, the President shall represent this Society or shall delegate representation to a member of the Executive Committee.

## Article III: President-Elect

Section 1. The President-Elect shall preside at sessions designated by the President.

Section 2. The President-Elect shall assume the duties of President in the latter's absence or inability to serve.

Section 3. The President-Elect shall serve as an *ex officio* member of the Broadening Participation Committee.

## Article IV: Past President



Section 1. The Past President shall be invited to present a major address during the annual meeting.

Section 2. The Past President shall preside over the Advisory Committee (Article XV, Section 1).

## **Article V: Secretary**

Section 1. The Secretary shall have the responsibility of seeing that complete records of the Society are kept, and that minutes of meetings of the Executive Committee and of the annual business meeting of the Society are recorded. The Secretary shall have the responsibility for preparation of the list of officers and committees for posting on the Society's website.

Section 2. The Secretary shall serve as an *ex officio* member of the Membership Committee.

Section 3. The Secretary shall be responsible for organization of the Society's newsletters and elections.

Section 4. The Secretary shall meet with all of the Divisional Secretaries at the Annual Meeting to coordinate newsletters and elections.

Section 5. The Secretary shall be responsible for processing proposed amendments to the Constitution and Bylaws of the Society for voting, and maintaining the Constitution and Bylaws as amended.

## **Article VI: Secretary-Elect**

Section 1. The Secretary-Elect shall assist the Secretary in the duties specified in Article V.

Section 2. The Secretary-Elect shall assume the duties of the Secretary in the latter's absence or inability to serve.

## **Article VII: Program Officer**

Section 1. The Program Officer shall receive and arrange the titles and abstracts of papers submitted for the scientific programs at meetings of the Society.

Section 2. The Program Officer shall, in consultation with the Divisional Program Officers, appoint Chairpersons to preside over scientific sessions.

Section 3. The Program Officer shall oversee the arrangement for and supervise the publication of the programs and abstracts of meetings of the Society.

Section 4. The Program Officer shall chair the Program Committee for the purposes of establishing and organizing the program for the annual meeting.

Section 5. The Program Officer shall serve as an *ex officio* member of the Public Affairs Committee and work with the Public Affairs Committee to broadly advertise the program of the annual meeting.

Section 6. The Program Officer shall serve as an *ex officio* member of the Broadening Participation Committee.

## **Article VIII: Program Officer-Elect**

Section 1. The Program Officer-Elect shall assist the Program Officer in the duties specified in Article VII. In particular, the Program Officer-Elect will direct the selection of the symposia of the annual meetings.

Section 2. The Program Officer-Elect shall assume the duties of the Program Officer in the latter's absence or inability to serve.

## **Article X: Treasurer**

Section 1. The Treasurer shall be responsible for monitoring the financial affairs of the Society. These duties will include ensuring the timely distribution of notices of dues to the membership, the solicitation of budget requests from Divisions and other cost centers of the Society, and preparation of the Annual Budget to cover the fiscal operation of the Society including all allocations of funds for the expenses of Officers, Standing Committees, Divisions and the Editorial Offices of *Integrative and Comparative Biology* and *Integrative Organismal Biology*.

Section 2. The Treasurer shall submit the Annual Budget to the Executive Committee for review and approval at the Annual Meeting prior to the Society's annual business meeting.

Section 3. The Treasurer shall present a statement of the current financial position of the Society at the annual business meeting of the Society.

Section 4. The Treasurer, together with the Finance Committee, shall have oversight of the investment of any funds over and above the operating budget of the Society.

Section 5. The Treasurer shall serve as Chair of the Finance Committee and as an *ex officio* member of the Development Committee and the Student Support Committee.

## **Article XI: Treasurer-Elect**

Section 1. The Treasurer-Elect shall assist the Treasurer in the duties specified in Article X.

Section 2. The Treasurer-Elect shall assume the duties of the Treasurer in the latter's absence or inability to serve.

## **Article XII. Communications Editor**

Section 1. The Communications Editor shall oversee and update the SICB website.

Section 2. The Communications Editor shall produce regular digital communications to update members on the activities of the Society.

Section 3. The Communications Editor shall serve as an *ex officio* member of the Public Affairs Committee and oversee SICB social media accounts and press releases, in collaboration with the Public Affairs Committee.

## **Article XIII: Duties of the Executive Committee**

Section 1. The Executive Committee shall serve as the governing Board of the Society. The Executive Committee is responsible for the conduct of the affairs of the Society and shall review and establish policies and procedures of the Society in line with the provisions of the Constitution and Bylaws.

Section 2. The Executive Committee shall (a) set the time and place of meetings as proposed by the President; (b) advise the President on appointments; (c) approve the Annual Budget as submitted by the Treasurer, following its review and possible amendment; (d) appoint the Editor of *Integrative and Comparative Biology* and the Editor of *Integrative Organismal Biology*, each for a term of five years, the Communication Editor for a term of three years, and the Editor of such other publications as the Society may sponsor, for appropriate and specified terms.

Section 3. The Executive Committee shall meet at the time of each Annual Meeting of the Society to conduct such business as may properly come before it and to receive the annual reports of standing and temporary committees of the Society.

Section 4. The Executive Committee is empowered to establish a business relationship with individuals or organizations to perform the executive functions of the Society within the framework of the budget approved by the Executive Committee.

## **Article XIV: Vacancies or Absences in Office**

Section 1. If for any reason the office of President should become vacant before the expiration of the normal term, the President-Elect shall immediately assume the duties of President.

Section 2. If there is no officer-elect to assume the duties, a vacancy in the office of Secretary, Program Officer, or Treasurer shall be filled through appointment by the President for the remainder of the term.

Section 3. If a Member-at-Large of the Executive Committee shall be unable to serve on the Executive Committee because of election to an office of the Society, resignation, or any other cause, a Member-at-Large shall be elected at the next annual election of the Society to serve the remainder of the term so vacated.

Section 4. A Member-at-Large of the Executive Committee shall not be eligible for immediate re-election unless a term of less than three years shall have been served.

Section 5. In divisions where there is no specific provision in the divisional bylaws for someone to serve as the Divisional Chair when the Chair is temporarily absent from their duties, then the Divisional Executive Committee may appoint a representative in place of the absent Divisional Chair, provided that notice is given to the SICB President. The SICB President also has the authority to appoint a representative. The SICB President has the authority to appoint temporary committee chairs.

## **Article XIV: Standing Committees**

Section 1. Advisory Committee: The Advisory Committee shall consist of the President, the President-Elect, and the former Presidents. The Advisory Committee shall consider long-range plans and policies of the Society, make recommendations to the Executive Committee, perform such other functions as may be delegated to it by the Executive Committee, but be without power to commit the Society to action. The Past President shall preside.

Section 2. Educational Council: The President shall appoint a Committee consisting of at least six members, each for a term of three years. The President shall appoint the chair of the Committee. The term of the Chair shall be three years and the Chair is a member of the Executive Committee. Selection of new members will be made by a recommendation of the Council to the President-Elect. The Council will report to the Executive Committee through the Chair and will meet once a year at the Annual Meeting of the Society. The Educational Council will provide information to the SICB membership on educational issues in the life sciences, facilitate the development of consortia to respond to opportunities for funding from granting

agencies, and respond to educational issues and questions brought up by members of the Society. The responsibilities of the Educational Council may include, but not be limited to, the following: educational development for students; coordination of outreach activities; liaison with other professional groups with reference to educational issues; and response to proposals from members for particular projects. Ad hoc working groups will be established by the Educational Council to carry out these projects. The Educational Council will communicate with members through the SICB newsletters and *Integrative and Comparative Biology*.

Section 3. Membership Committee: The President shall appoint a Membership Committee of three members, each for a term of three years. The appointment of members of the Committee shall be ordered so that the term of one member shall expire each year. The senior member of the Committee shall serve as Chairperson and as a member of the Executive Committee, and the Secretary shall be an *ex officio* member of the Committee. The Committee shall consider matters relating to the recruitment of new members and the procedures and policies of membership in the Society. The Committee shall review the credentials of nominees for honorary membership and make recommendations for approval/denial to the Executive Committee.

Section 4. Nominating Committee for Society-Wide Offices: The President shall appoint and charge a Nominating Committee consisting of the Member-at-Large of the Executive Committee whose term will next expire, and three members of the Society who are not members of the Executive Committee. Each member of the Nominating Committee shall be from a different Division of the Society and serve for a term of one year. The Nominating Committee shall meet at the Annual Meeting to evaluate potential candidates on the basis of scientific achievement, ability to discharge official duties, and record of service to the Society, and submit to the Secretary of the Society, a list consisting of no fewer than two candidates for each Society-wide office in time for publication of the list of nominees and their biographical sketches in the spring SICB Newsletter. The Nominating Committee must certify to the Secretary that each candidate has declared willingness to run for office and to serve, if elected. Any twenty-five members of the Society may make additional nominations for any office in writing to the Secretary.

Section 5. Editorial Board, *Integrative and Comparative Biology*: The Editor shall have the authority to appoint one or more Associate Editors (to assist with editorial duties) and one or more Managing Editors (to provide administrative and secretarial assistance), subject to approval by the Executive Officers. Assistant Editors shall be appointed by the President upon nomination by the Editor and approval of the Executive Committee. The Editorial Board of *Integrative and Comparative Biology* shall consist of the Editor, Associate Editor(s), and one Assistant Editor from each Division, each of whom shall serve for a term of five years. The Managing Editor(s) shall serve as *ex officio* member(s) of the Editorial Board but may not

vote. Additional Assistant Editors may be added to the Editorial Board and each shall serve a term of 2, 3, or 4 years, as agreed between the Editor and the appointee. The Editorial Board shall assist with the manuscript peer review process and advise the Editor in matters relating to journal policy, with particular reference to determining editorial and business policies for the journal in all respects not otherwise specified by the Constitution and Bylaws or directed by the Executive Officers.

Section 6. Editorial Board, *Integrative Organismal Biology*: The Editor shall have the authority to appoint one or more Associate Editors (to assist with editorial duties) and one or more Managing Editors (to provide administrative and secretarial assistance), subject to approval by the Executive Officers. The Editorial Board of *Integrative Organismal Biology* shall consist of the Editor, and Associate Editor(s). The Managing Editor(s) shall serve as *ex officio* member(s) of the Editorial Board but may not vote. The Editorial Board shall assist with the manuscript peer review process and advise the Editor in matters relating to journal policy, with particular reference to determining editorial and business policies for the journal in all respects not otherwise specified by the Constitution and Bylaws or directed by the Executive Officers.

Section 7. Student/Postdoctoral Affairs Committee: The President shall appoint a Committee consisting of a Full Member as Chair and, after consultation with each Division, a student or postdoctoral member from each Division. The Committee shall host a program of special interest to Student and Postdoctoral Members at each annual meeting. The term of the Chair shall be three years and the Chair will sit on the Executive Committee; the terms of the Student and Postdoctoral Members shall be flexible, but no more than three years, depending upon academic status of the individuals. The Chair shall serve as an *ex officio* member of the Broadening Participation Committee.

Section 8. Student Support Committee: The President shall appoint a Committee consisting of a Full Member as Chair and no fewer than five (5) committee members. The Chair may also appoint ad hoc members as needed. The Chair shall serve as a member of the Executive Committee. The committee shall be responsible for overseeing all SICB activities related to student support as directed by the Executive Committee. The term of the Chair shall be three (3) years; the terms of the committee members shall be staggered at two (2) year intervals. The Treasurer shall serve as an *ex officio* member.

Section 9. Finance Committee: The Finance Committee shall consist of the President, the Treasurer, the Treasurer-Elect, and the Past President, with the Treasurer serving as chair. The committee shall make recommendations to the Executive Committee about the financial matters of the Society, including hiring a professional financial advisor or advisory company. The Executive Director shall serve as an *ex officio* member.

Section 10. Public Affairs Committee: The President shall appoint a Committee consisting of at least three members, each for a term of three years. The President shall appoint the chair of the Committee. The Chair shall serve as a member of the Executive Committee. The appointment of members of the Committee shall be ordered so that the term of one member shall expire each year. The Committee shall promote the programs and interests of the Society, consistent with the Society mission, to the public. The Committee shall also conduct programs and workshops for Society members in order to develop skills and provide information regarding public affairs. The Committee shall work with the Program Officer to broadly advertise the program of the Annual Meeting of the Society. The Program Officer and the Communications Editor shall serve as *ex officio* members of the Committee.

Section 11. Program Committee: The Program Committee shall consist of the Program Officer, who shall chair the committee, the Program Officer-Elect, the Divisional Program Officers, and other individuals appointed by the President. This Committee shall decide upon at least one Society-wide symposium to be held at the annual meeting. The Committee shall identify topics for the planned oral contribution sessions arranged on inter-divisional lines, which will be made known to the members in the call for papers.

Section 12. Development Committee: The President shall appoint a Committee consisting of at least three members, each for a term of three years. The appointment of members of the Committee shall be ordered so that the term of one member shall expire each year. The President shall appoint the Chair of the Committee, who will serve as a member of the Executive Committee. The Treasurer shall serve as an *ex officio* member. The Committee is broadly charged to assist the Executive Committee to develop and enhance resources for the Society to support its programs.

Section 13. Broadening Participation Committee: The President shall appoint a Committee consisting of at least six members, each for a term of three years. The President shall appoint the Chair of the Committee. The term of the Chair shall be three years and the Chair will sit on the Executive Committee. The appointment of members of the Committee shall be ordered so that the terms of one-third of the members shall expire each year. The Committee shall design and promote activities of the Society to increase the diversity of the membership of the Society and of fields of integrative and comparative biology. The Program Officer, the chair of the Student/Postdoctoral Affairs Committee, and the President-Elect shall be *ex officio* members of the Committee.

## **Article XVI: Awards**

Section 1. Best Student Presentations. Each division may elect to have awards for best student presentations at the annual meeting. Separate awards may be given for best oral presentation

and best poster presentation. Each division is responsible for securing a panel of judges and establishing procedures for selecting award recipients. Divisions may have additional restrictions or requirements than those set forth here. Competitors must be members of SICB and are responsible for checking divisional rules.

Graduate Student, Undergraduate, and High School Student Members and those who have received a Ph.D. within 12 months of the competition are eligible to compete for awards. A presentation (oral or poster) may be entered in only one divisional contest. A student who wins best oral presentation in a given division may not compete in best oral presentation contests in that same division in the future. A student who wins best poster presentation may not compete in best poster presentation contests in that same division in the future. Student award winners in one division are not excluded from competing for awards in other divisions in other years.

## **Article XVII: Amendments of the Bylaws**

Section 1. Proposed amendments of the Bylaws may be originated by the Executive Committee or by the members of the Society. Proposals from members shall be submitted to the Executive Committee in writing and shall bear the signatures of at least twenty-five members.

Section 2. The Bylaws may be amended by a two-thirds vote of the members voting by ballot, provided a quorum of the Society membership votes (see Article V of the Constitution). Proposed amendments to the Bylaws shall be posted by the Society Secretary on the website at least one month prior to voting. Ballots will be made available to the membership and one month will be allowed for voting. The ballot closing date shall be stated on the ballot.

Section 3. Votes will be collected and tabulated and the Secretary will notify the Executive Committee of the results. The Secretary will also post the results on the Society's website and in the appropriate Newsletter.

Section 4. Amendments shall become effective following their adoption as stated in Article XVII Sections 1-3.

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